



Conneaut Lake Area Business Association

2010

FALL PUMPKIN FEST CONNEAUT LAKE, PA

The 20th annual Fall Pumpkin Fest will be held on Friday, Saturday and Sunday, October 8, 9, & 10, 2010, with the main festival activities at Conneaut Lake Park. The **Roaring 20's Pumpkins** parade will be held in downtown Conneaut Lake on Saturday at 10 A.M.

General concession hours are as follows:

Friday	October 8	4 PM – 9 PM
Saturday	October 9	10 AM – 8 PM
Sunday	October 10	10 AM – 5 PM

Set-up dates and time are as follows:

Wednesday	October 6	9 AM – 6 PM
Thursday	October 7	9 AM – 6 PM
Friday	October 8	8 AM – 2 PM

All vendors/exhibitors **MUST** be set up and prepared to operate by 4 PM on Friday.

All vendors are required to be open and operate for all three days.

Tear down is not permitted before 5 PM, Sunday, Oct. 10, 2010.

ABSOLUTELY - NO – VEHICLES ON SITE BEFORE CLOSE ON SUNDAY.

The Fest will be held rain or shine on the scheduled dates, and no refunds will be made because of adverse weather.

All vendors/exhibitors shall furnish **ALL** necessary equipment for their booths including extension cords, tables, chairs, lights, etc. Remember, the Fest is open on Friday and Saturday after dark.

Vendors utilizing tents/canopies **MUST** be prepared to use weights instead of stakes to secure the tent/canopy in the event that your set-up is on pavement instead of grass. If stakes are used, they must be taped or barricaded off between tents.

If extra space is required, other than the footage for which you paid, this space must be purchased per the fee schedule.

Electricity, both 110 and 220, will be available in most of the Fest area. Water supply will also be available for those vendors requiring it.

Camperland, located across the street from the Park, will be open to accommodate anyone utilizing campers/motor homes. For reservation, call 814-382-7750.

NO OVERNIGHT CAMPING BY VENDORS/CRAFTERS IS PERMITTED ON SITE.

This is a Fall Pumpkin Fest and we are therefore, requiring that you display at least **six (6) pumpkins**, whether they are real, paper, plastic or whatever.

ATTENTION Food Concessionaires: you MUST furnish a CERTIFICATE OF INSURANCE for at least \$300,000.00 naming the TRUSTEES OF CONNEAUT LAKE PARK, INC., CONNEAUT LAKE AREA BUSINESS ASSOCIATION and LISKO ENTERTAINMENT as "ADDITIONAL INSURED".

These 3 entities must be named as 'additional insured', not just as certificate holders. Failure to submit the Certificate of Insurance without the properly named "Additional Insured" will result in denial of acceptance to the Fest.

ATTENTION FOOD VENDORS: CLABA will make every attempt to assure you exclusivity on your primary item on a first come, first served basis. This applies to properly completed space agreements, insurance certificates and necessary fees received by the deadline date - **Wednesday, June 23, 2010.**

ATTENTION NEW CRAFTERS: All new applicants must submit three photos of work to be exhibited, plus one of your display. Names must be on all photos.

YOUR DEADLINE IS June 23, 2010. You will be notified by phone or email if you are accepted.

Please Note: Acceptance notification will be by phone and ALL vendors will pick up their Parking Tags at the time of check in. Your Parking Tag must be displayed on your vehicle's rear-view mirror. **Illegally parked or unidentified vehicles will be towed at the owner's expense.** You will also be told where you are to set up at check in time. All booths will be numbered this year and that number must be displayed in a visible location on your booth at all times. You will be called or emailed within ten days of our receipt of your properly completed application and payment.

If you have any questions, please call Judy Hughes at 814-337-7730 or 814-853-5833 (Verizon Cell) or email at jmbear45@zoominternet.net.

Please complete, sign and return the agreement with a cashier's check or money order made payable to CLABA, Attn: J. Hughes, P.O. Box 646, Conneaut Lake, PA 16316, for the full amount of space and electric charges, and insurance certificate, if required, ASAP. WE ACCEPT ONLY MONEY ORDERS OR CERTIFIED CHECKS! Applications which are submitted using a personal or business check will be returned.

DEADLINE FOR ALL VENDORS IS WEDNESDAY, JUNE 23, 2010.
NO REFUNDS WILL BE GIVEN AFTER WEDNESDAY, AUGUST 25, 2010.

A Reminder: Quality Vendors Provide Quality Goods and Services. The Fall Pumpkin Fest Committee FULLY expects that all of our vendors will stand behind their respective merchandise.

Please keep the information sheet(s); return only your vendor agreement, cashier's check or money order & photos and insurance certificate (if applicable).

20TH ANNUAL FALL PUMPKIN FEST

ROARING 20's PUMPKINS

OCTOBER 8, 9, & 10, 2010 CONNEAUT LAKE, PA

NON FOOD VENDOR

AGREEMENT FOR SPACE RENTAL & UTILITY SERVICE

Company/Organization: _____

Contact Person: _____ Telephone(____) _____

Cell(____) _____

Mailing Address: _____

City: _____ State _____ Zip _____

E-Mail: _____

RATE SCHEDULE

20' x 10' Outdoor Space – (NO FOOD) \$150.00 \$ _____

10' x 10' Outdoor Space – (NO FOOD) \$100.00 \$ _____

10' x 9.5' Outdoor Space under cover on the Midway – \$125.00 \$ _____
(Very Limited Availability – first come, first served)

Non-Profit Organization – 10' x 10' **Outdoor Space** ONLY \$ 50.00 \$ _____
(Information, Raffles, Membership Solicitation Only – NO FOOD)

ELECTRIC SERVICE CHARGES FOR ALL 3 DAYS (20 AMPS):
110 Service - \$25.00 \$ _____

Total Amount Due \$ _____

DESCRIPTION OF CONCESSION OR EXHIBIT:

Is it a trailer? _____, If so, dimensions including tongue _____, Is it a tent or a canopy?
_____, If so, which? _____ what size? _____, Additional frontage or
depth needed to accommodate stakes (if used) – width _____, depth _____.

List primary items to be sold _____

WAIVER : I hereby agree to abide by the rules set forth on the information sheet(s). **I understand that if I fail to comply with the rules of the festival, I may be asked to leave and that booth space rental is non-refundable.** I do not hold the Fall Pumpkin Fest committee, the Conneaut Lake Area Business Association and/or Conneaut Lake Park, its Board of Trustees and its lessees liable for loss, theft or destruction of personal property during the set up, tear down and operation of the Fall Pumpkin Fest.

SIGNATURE: _____ **DATE:** _____

Return this application with you payment (**cashier's check or money order only**) and insurance certificate or photos (if applicable) to CLABA, ATTN: J. Hughes, P.O. Box 646, Conneaut Lake, PA 16316

Deadline: ALL VENDORS: WEDNESDAY, JUNE 23, 2010